

Letterhead here

[Date]

[Donor name & address]

Re: [name of donor], here's what your Home & Hope dollars do.

Dear [Donor],

Imagine a community where all children and families have safe and happy homes; where no one is in danger of living on the streets. Thanks to your donation, we're one step closer to this dream. Thanks for being who you are.

Your gift of [dollar amount], on [date] is making an impact. In 2018, you and Home & Hope served 73 people, 41 of whom were school-aged children. That adds up to about 5,000 warm, clean nights and 15,000 home-cooked meals. We can't do this without your support. But that's just the beginning.

You are helping provide so much more than a typical shelter. In the words of Ashley [last name?], one of our graduates:

Home & Hope is a place for connections and community. It's not just a program where volunteers show up, you see them once, they give you food, and then they leave. My family is still connected with volunteers, even though we've been out of the program for five years. That's what sets it apart from other shelter programs. **Home & Hope is more than just a meal and a bed, you get a family.**

So come, meet the family at Home & Hope: visit us, chat with our staff, see our homey day center. Our Program Manager, [name] is always happy to set up an appointment or answer any questions: xxx-xxx-xxxx or email [[name@xxx.org](mailto:name@xxx.org)].

Please keep in touch, learn about upcoming events, sign up for our emails and our newsletter at [web.address.org](http://web.address.org).

Warmly,

Name  
Executive Director

P.S. We depend on volunteers. If you'd like to share your time, just let [name] know and one of our volunteer coordinators will get in touch. We would be delighted to see you soon.

No goods or services were provided in exchange for this donation. Tax ID #xx-xxxxx